

**KENTUCKY BOARD OF LICENSED
DIABETES EDUCATORS (KBLDE)
Meeting Minutes – July 17, 2018**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Department of Professional Licensing on July 17, 2018.

Members Present

Kim Coy DeCoste, Board Chair
Tami Ross
Larry Smith
Dr. Carrie L. Isaacs, Secretary
Kristen Stakelin

Dept. of Professional Licensing Staff

Jolene Shearer, Board Administrator
Isaac VanHoose, Commissioner
Susan Ellis, Finance
Courtney Cook, Finance

Members Absent

Others

Sam Flynn, Board Attorney, Office of the Attorney
General

CALL TO ORDER

A regular board meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Kim Coy DeCoste, Board Chair, at 10:22 a.m. on July 17, 2018 at the Department of Professional Licensing. A quorum was present.

APPROVAL OF THE MINUTES

Mr. Smith made a motion to accept the minutes of the regular meeting with changes dated April 27, 2018. The motion, seconded by Dr. Isaacs, carried.

FINANCIAL REPORT

The financial statement for the months ending May 31, 2018, and June 30, 2018 was presented to the Board for review. No further action as required.

BOARD COUNSEL'S REPORT

Sam Flynn, Board Attorney informed the reorganization bill that would move the Board under the Public Protection Cabinet did not pass.

BOARD CHAIR REPORT

Ms. DeCoste discussed the Board having a working meeting on a separate day. The board agreed to have the working meeting on September 13, 2018 at the Barnstable Brown in Lexington, Kentucky discussing: revising the FAQs; guidance on supervision/work experience; review of all forms; flow chart for board members; inactive status/reinstatement; and continuing education clarification.

NEW BUSINESS

The Board set the 2019 Board Meeting Schedule: January 15; April 16; July 16; October 15.

All audits were approved that submitted additional information: Kurt Fields; Shawn Tankersley.

The Board reviewed the licensure status report.

APPLICATION COMMITTEE REPORT

The Applications Committee made a motion to approve the following:

Erin Gibson – Apprentice (Approved)
Mary Walker – Apprentice (Deferred)
Christina Busse – Apprentice (Approved)
Wesley Rowe – Licensed (Deferred)

Dr. Isaacs made a motion to approve the application recommendation. The motion was seconded by Mr. Smith. The motion carried unanimously.

TRAVEL

Mr. Smith made a motion to approve travel for today's meeting. The motion was seconded by Dr. Ross. The motion carried unanimously.

FUTURE MEETINGS

A Special Board Meeting will be held September 13, 2018 at 2 p.m. at Barnstable Brown, Lexington, Kentucky.

The next Regular Board Meeting will be held October 16, 2018 at 10:00 a.m. at the Department of Professional Licensing.

ADJOURNMENT

With no further business to discuss, Mr. Smith made a motion to adjourn the meeting at 12:47 p.m. The motion was seconded by Ms. Ross. The motion carried unanimously.